



हैदराबाद विश्वविद्यालय
UNIVERSITY OF HYDERABAD

**Reporting of Students Admitted to University of Hyderabad
through CCMT-2018**

- Date:** 25-28 June 2018 (10.00 to 17.00 Hrs)
- Venue of Reporting:** Academic Section, Office of the Controller of Examinations, Administration Building, University of Hyderabad. (Hyderabad Central University) Prof. C. R Rao Road, Gachibowli, Hyderabad- 500046
- UoH Student Application Form:** All candidates allotted seat in University of Hyderabad have to fill the [Student Application Form](#) and pay the balance fee through the payment gateway.
 - Online Student Application form:** Please fill the online form by following the link (<https://online.uohyd.ac.in/LogMT.aspx>) and pay the prescribed fee before physical reporting to the University for Admission.
 - Institute Fee:** The details of fee payable for First year M. Tech is as below.

Particulars	Fee
M. Tech (CS, AI, IT, ICT, BI, MI)	37770/-
Please refer the prospectus 2018-19 for details	

- Candidates reporting for admission have to bring duly filled forms specified in the Annexure along with other documents as mentioned in the checklist below.

Checklist of Documents to be submitted at the time of admission

- Online Form:** Ensure submission of online Form and payment of prescribed Fees ([Bring a copy of the receipt generated on payment of fees](#))
- Proof of Academic Credentials:** Original Certificates and marks memo of all qualifying examinations along with a photocopy of the same to be submitted at the time of admission. (Originals will be returned after verification)
- Caste/Income Certificate (for SC/ST /OBC candidates only):** Original along with a copy of Caste certificate and income certificate for candidates seeking admission under reservation. OBC candidates have to submit the caste certificate in [Govt. of India format](#).
- TC/MC:** Original Transfer Certificate/Migration Certificate has to be submitted at the time of admission
- Affidavits/Undertakings:** Duly filled and signed affidavits/undertaking as below.

- i Annexure I- Undertaking by students regarding General Discipline
- ii Annexure II- Medical Declaration Form
- iii Annexure III- Affidavit (As per the guidelines of the PG Grant Scheme)
- iv Annexure IV- Anti-Ragging Affidavit (By Student)
- v Annexure V- Anti-Ragging Affidavit (By Parent/Guardian)

5. Once Admission formalities are completed students has to report to the Fellowships & Scholarships Section for submitting application for Fellowship.
6. Students who desire to stay in the hostel has to report to the Office of Chief Warden for allotment of hostel accommodation. The hostel fee structure is as below.

The hostel fee structure is specified below.

For General & OBC Categories			For Reserved Categories (SC/ST with income below 1 lakh)		
1	Mess Deposits (Re-fundable)	2500/-	1	Mess Deposits (Re-fundable)	1500/-
2	Room Rent (Per Semester)	500/-	2	Room Rent (Per Semester)	Nil
3	Crockery (Per Year)	250/-	3	Crockery (Per Year)	250/-
4	Hostel Fund (One time)	600/-	4	Hostel Fund (One time)	400/-
	Total	3850/-		Total	2150/-

7. Reaching UoH:

By Bus:

From Koti, Nampally and Mehdiapatnam: 216, 216U and 217.

From Secunderabad Station: 218, 219& 226 up to Lingampally and from Lingampally: 216 & 217.

By Local Train:

MMTS Trains are available towards Lingampally from all major stations located in twin cities. The University Campus is located approximately 4 kms away from Lingampally Railway Station. One can reach the campus from Lingampally Station by boarding on any 216 and 217 Bus Numbers or by Shared Auto.

https://www.uohyd.ac.in/images/pdf/how_to_reach_university.pdf

8. For any further details please contact Deputy Registrar (Academic & Exams) at 040-23132102

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CHECK LIST

To
The Deputy Registrar (Academics & Exams)
University of Hyderabad

Date:

Sir,

I am submitting herewith the following certificates with a request to grant me admission in the University of Hyderabad during the Academic Year 2017-18

NAME: _____

COURSE & SUBJECT: _____

A. ORIGINAL CERTIFICATES (PLEASE TICK)

1	Transfer Certificate	
2	Migration Certificate	

B. FORMS AND ANNEXURES

1	Annexure I	
2	Annexure II	
3	Annexure III	
4	Annexure IV	
5	Annexure V	

C. PROOF OF ADDRESS

Aadhar No _____

Copy of Proof Submitted: **1. Aadhar** (Preferred) **2. Passport** **3. Voters ID** **4. Other** _____

D. DETAILS OF FEE PAYMENT

Payment Made via: **1. DD** **2. Challan** **3. SBI I-Collect** (Tick appropriate one) **Amount:** _____

DD/Reference No: _____ Bank Name _____ Branch _____ Date _____

E. XEROX COPIES OF THE CERTIFICATES COLLECTED (PLEASE TICK AS APPLICABLE)

1	SSC/Class X Marks Memo	
2	SSC/Class X Certificate	
3	Inter/HSC/12 th Class Marks Memo	
4	Inter/HSC/12 th Class Certificate	
5	Degree Marks Memo	
6	Degree Provisional/Degree Certificate	
7	P.G. Marks Memo	
8	P.G. Provisional/Degree Certificate	
9	M.Phil/M.Tech Marks Memo	
10	M.Phil/M.Tech Provisional/Degree Certificate	
11	Dissertation Submission Certificate in case of M.Phil. Results Awaited Category Please see 8 (C) in Instructions	
12	Recent Caste Certificate	
13	Recent Income Certificate	
14	PH/VH/HI Certificate from a Civil Surgeon	
15	Any Other Certificates (Specify):	

CURRENT MAILING ADDRESS

PERMANENT ADDRESS

Email:
Mobile No.:

Email:
Mobile No.:

NOTE: Do not provide Hostel address in the Permanent Address Box

Signature of the Candidate

FOR OFFICE USE

(Tick/Strike out as applicable)

1. The above documents submitted by the candidate have been verified and found to be in order.
2. Xerox copies of the certificates as ticked above have been verified with reference to the originals.
3. The eligibility requirements as prescribed in the prospectus have been checked and the candidate fulfils the same.
4. The qualifying degree results are not yet announced.
5. The candidate may be granted Provisional admission / Conditional Admission.
6. **Certificates Due:**
 - a)
 - b)
 - c)
 - d)
 - e)

Dealing Assistant

**Section Officer/Asst. Registrar
(Academics)**

**Deputy Registrar
(Academics & Exams)**

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ANNEXURE – I

UNDERTAKING

Name of the student					
Programme	Integrated Master's	Master's	M.Phil.	Ph.D.	Subject:
Parents' Name					
Address (including phone and email contact)					

University of Hyderabad is a top-ranked Central University in the country that is dedicated to the promotion of excellence in teaching and research in an environment that is peaceful and recognises the rights and privileges of all residents of the campus. The University's constant striving for greater quality and academic achievements depends on all sections of the University working together to create and sustain a conducive atmosphere.

As a Student admitted to the University of Hyderabad, I undertake to uphold the above objectives and values of the University. More specifically:

- *I will consciously keep myself away from all actions that will bring disrepute to the Institution.*
- *I will uphold the dignity of academic and administrative units and will not abet/coerce/incite others in the obstruction /disruption of teaching, research, administration, or other University activities, including public service functions.*
- *I will always behave in a manner that is respectful of all sections of the University community on all platforms – students, teachers, non-teaching staff, and residents – irrespective of their religion, caste, region, gender, and other identities.*
- *I will make myself aware of the various grievance mechanisms available at different levels in the University and will seek redress through due processes.*
- *I understand my privileges and rights and, when necessary, participate in peaceful protests/demonstrations only in designated spaces without obstructing the normal functioning of the University and its various entities.*
- *I will protect the property of the University, including official and residential spaces, and not cause damage to public property under any circumstances.*
- *I will refrain from consumption and promotion of banned substances anywhere on the campus.*
- *I will abide by the rules and laws pertaining to sexual harassment at workplace and the procedures framed by the University to enforce them.*
- *I will uphold the University's code of conduct and rules as may be framed from time to time to uphold the larger objectives and values of the University.*

I understand that failure on my part to uphold any of the above will attract disciplinary proceedings in the appropriate body of the University.

Signature of the Student with date	
Signature of the Parent/ Guardian with date	
Mobile No. of Parent/ Guardian	
Date of Declaration	

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ANNEXURE – II

Admissions 2018-19
Medical Declaration Form

Name :
Father's Name :
Mother's Name :
Subject & Course :

Affix latest
Passport size
Photograph
here and sign
across the pho-
tograph

Date, Month and Year of Admission:

A. Please mark each response individually

Are you suffering or have you in the past suffered from any of the following:

1. Epilepsy (Fits) : YES / NO
2. Psychiatric (Mental) Disturbances: YES/NO
3. HIV : YES/NO
4. Hepatitis 'B': YES/NO

B. Are you under treatment or have you in the past taken treatment for any disease or disorder for a period of three months or longer?

If "YES", please give details:

Disease : _____
Medicines taken : _____

C. Blood Group : _____

D. Did you suffer from any physical disability? YES/NO

If "YES" please give details _____

I hereby declare that the information provided above is correct to the best of my knowledge.

I am aware that wilful suppression or misrepresentation of information will lead to cancellation of my admission at any stage of my stay in the University.

Place:

Date:

Signature of the student

(For Official Use only)

Medical Remarks of the
Health Centre of the University of Hyderabad:

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ANNEXURE – III

Affidavit

Undertaking to be filled and signed by all students admitted to M. Tech Courses

I, _____ (Name) enrolled for M.Tech
_____ (Programme & Subject) in academic year 2018-2019, Son/Daughter of
_____ residing *at _____
_____ (Permanent
Address) _____ (Mobile Number)

As per the guidelines for PG Grant Scheme for Gate Qualified students
(F.No.AICTE/PQ.Dy.No.235/July/2014/44, dated 21.07.2014) I undertake the following

1. I will not discontinue the course in mid-way.
2. I will put in 75% attendance every month.
3. I will contribute 8 to 10 hours per week towards teaching and research activities assigned to me by the Department/School. (This may include tutorials, laboratory classes, development and maintenance of laboratories, assistance in research and development activities undertaken by faculty members, maintenance and operations of computers and other facilities, assistance in library, etc).
4. I will participate in activities assigned to me during summer/winter vacations. Otherwise I will not be entitled for fellowship during that month.
5. I will not claim for fellowship/assistance from any other source during the course of my study.
6. I will forego GATE fellowship if I receive stipend from any Industry/Institution during internship/project for that duration

Name & Signature of the Student

Date of Declaration

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ANNEXURE – IV

AFFIDAVIT BY STUDENT

1. I, _____ S/o _____ D/o _____
Mr./Mrs./Ms. _____, having been admitted to _____ (Name of the Institution), have received a copy of the UGC/AICTE Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”) carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6. I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Place :

Date :

Signature of deponent

Address:

Telephone/ Mobile No.:

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month),

OATH COMMISSIONER

AFFIDAVIT BY PARENT/GUARDIAN

1. I, Mr./Mrs./Ms _____
Father/Mother/Guardian of, _____, having been admitted to _____, have received a copy of the UGC/AICTE Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the “Regulations”), carefully read and fully understood the provisions contained in the said Regulations.
2. I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3. I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4. I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5. I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.
6. I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Place :

Date :

Signature of deponent

Address:

Telephone/ Mobile No.:

Solemnly affirmed and signed in my presence on this the _____(day) of _____(month),
_____ (year) after reading the contents of this affidavit.

OATH COMMISSIONER