

# UNIVERSITY OF HYDERABAD

## Application for de-registration of Ph.D. students

(as per the provisions under Clause 9 (a) of the Academic ordinances of Chapter IX)

1. Name of the Ph.D. student :
2. Registration No. :
3. Subject :
4. School/Department/Centre :
5. Date, Month and Year of Admission :
6. Name/s of the Supervisor/s :
7. Present status of research work :
8. Reasons for de-registration :
9. Date of de-registration :
10. Whether the No Dues Certificate is enclosed : Yes/No
11. Whether the report of the Doctoral Committee is enclosed : Yes/No

(Note: If the No Dues Certificate and the Doctoral Committee report are not enclosed to this application, the request for de-registration will not be considered)

### DECLARATION BY THE STUDENT

I have gone through the provisions of Clause 9 (a to d) of Chapter IX of the Academic Ordinances which are at overleaf and noted them. I would be permitted to re-register by making a written application to the University within a maximum period of 5 years from the date of de-registration and I shall be required to submit the thesis within a maximum period of 6 months from the date of re-registration.

Date :

Signature of the Ph.D. student

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### Consent of the Supervisor

I hereby agree to extend guidance to the student and correct his/her thesis and enable him/her to submit the same as per the rules of the University.

Date :

Signature of the Supervisor

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### Remarks of the Head of the Department/Dean of the School

The request has been recommended and forwarded for approval. In the event of non-availability of the Supervisor at the time of re-registration (whatsoever may be the reasons) the School/Department will take the responsibility in providing the guidance through one of the members of the Doctoral Committee.

Date :

Signature of the Head of the Department/  
Centre/Dean of the School

**Provisions under Clause 9 of the Academic Ordinances of  
Chapter IX**

**9.**

- a) The name of a Ph.D. student shall be removed from the rolls of the University if she/he fails to submit her/his thesis within a maximum period of 6 years (5 + 1) of her/his admission to the course of research leading to the award of a Ph.D. degree.
- b) The School board on the recommendations of the School/Department/Centre may however consider the request of a candidate whose name has been removed from the rolls of the University under sub-clause (a) above for de-registration and to get re-registered and become eligible for submission of her/his thesis provided she/he submits the thesis not later than six months from the date of re-registration.
- c) The gap between the removal of the name/de-registration and re-registration should not be more than five years. No fee will be charged for the period of de-registration or from the date of removal of the name till the date of re-registration.
- d) A Ph.D. student may also submit an application for de-registration and withdrawal from the programme due to personal reasons through proper channel (her/his supervisor, the doctoral committee, Head/Dean) but only after the completion of the residential requirement for submission of the thesis. Such candidates can re-register as per Clause (b) above.