



# हैदराबाद विश्वविद्यालय || UNIVERSITY OF HYDERABAD

परीक्षा नियंत्रक का कार्यालय/Office of the Controller of Examinations

शैक्षणिक और परीक्षाएं/ Academic and Examinations

UH/DRAE/2020/

Date: 16-06-2020

## Office Note

**Sub:** *Recommendations of the Committee Appointed to examine the cases pertaining to issuance of UGC Regulations 2009/2016 Certificate*

**Ref:** *Approval of the Vice Chancellor dated 15/06/2020*

Recommendations of the committee constituted to look into the PhD coursework related issues, as approved by the Vice Chancellor is hereby informed to all concerned for appropriate action and compliance at their end within the deadlines mentioned.

### **A. General Recommendation regarding offering course work in both odd and even Semesters:**

1. The concerned Heads/Deans of the Schools/Depts./Centre admitting M.Phil/PhD students should strictly ensure that coursework is offered in both the semesters and no student is deprived of a second chance to clear the coursework.

### **B. Specific Recommendations: Applicable only for scholars admitted prior to 2017 and governed by UGC Regulations 2009**

#### **2. Those who have done M.Phil. in another University.**

The concerned DRC/RAC should evaluate the coursework done by the scholar during M.Phil course in other University (minimum 12 credits) and recommend for exemption, if the coursework done during M.Phil is at par with the coursework offered by UoH for PhD. As a onetime measure the DRC/RAC should recommend exemption and communicate to CE's office for issue of Order. This will be done on a retrospective manner as a onetime measure.

**Deadline:** 30<sup>th</sup> August, 2020 | **Action:** Supervisor of the Scholar/DRC

#### **3. Those who have done M.Phil. in UoH in other Discipline.**

The concerned DRC/RAC should evaluate the coursework done by the scholar during M.Phil course of other/related discipline and recommend for the remaining coursework that needs to be done (if any). The scholar will be permitted to complete the same as a onetime measure before submission of the thesis but not later than 31-12-2020. Failing to adhere to the same the scholar will not be given any further chance.

**Deadline:** 31<sup>st</sup> December 2020 | **Action:** Supervisor of the Scholar/DRC

#### **4. Those who have not done M.Phil. and could not do course work in PhD and have not submitted the Thesis.**

The scholars be given a onetime and a last chance to complete the course work before submission of the thesis but not later than 31-12-2020. Failing to adhere to the same the scholar will not be given any further chance.

**Deadline:** 31<sup>st</sup> December 2020 | **Action:** Supervisor of the Scholar/Head/Dean/DRC

#### **5. Those who have done the coursework in the Dept./School but was not formally notified.**

The Concerned Heads/Deans may submit all such records to the CE's office with justification for not having sent the results in time and with evidence that the courses were conducted and evaluated, for taking VC's approval to notify the results.

**Deadline:** 30<sup>th</sup> August 2020 | **Action:** Head/Dean Concerned

**6. Those who have not done M.Phil. and could not do course work in PhD and have submitted the Thesis.**

No action. University already gave a chance to those scholars vide notification no. 259 dated 16-01-2014 and No. UH/Acad/2001 dated 03-12-2015 for strict compliance of the UGC Regulations 2009 and permissions were granted to PhD Students on rolls to complete the coursework before submission of the thesis.

**C. Specific Recommendations: Applicable only for Scholars admitted from Academic Year 2017 onwards and governed by UGC Regulations 2016**

**7. Those who could not complete coursework in the prescribed duration of 1 year.**

A onetime chance for appearing for a Second Supplementary Examination be given to all scholars in those Departments/Centres/Schools where the Coursework was conducted only for one Semester. The Scholar should submit an application to the concerned Head/Dean and a Second Supplementary Examination should be conducted by the School/Dept/Centre before the deadline mentioned below. **This should not be quoted as a precedence in future.**

**Deadline:** 30<sup>th</sup> August 2020 or within 30 Days after reopening of the University whichever is earlier. | **Action:** Supervisor/Head/Dean Concerned

**8. Those who completed part of coursework but is short of a few credits from what is prescribed in regulations as adopted by the University.**

Action same as for Sl. No 7 above, if the failed subject was offered by the Department/Centre/School only in one of the first two Semesters. No action, if the scholar have got opportunity to write supplementary exam. .

**9. Woman Scholars those who could not complete the coursework within the prescribed duration due to Maternity/Medical reasons where leave/approval for the absence was granted through proper channel.**

The UGC regulations 2016 as adopted by UoH permits the women scholars to avail a maximum of 8 years to complete the PhD Program. In view of the same if the women scholar goes on approved leave during the period of coursework due to maternity and childcare reasons and due to the same could not complete the coursework in the first 2 semester a maximum of additional 2 semesters keeping a ceiling of 4 semesters will be granted to complete the coursework. Time beyond 4 semester will not be given under any circumstance and failing to complete the coursework within the maximum duration prescribed, the scholar will have to leave the program. The women scholars availing the same should inform in advance and get the leave approved before proceeding.

**All Heads/Dens are requested to submit an action taken report with regard to the above including a certification that there are no similar issues pending, on or before 31<sup>st</sup> Dec 2020.**

**The above recommendations are strictly to be adhered within the deadlines defined and no further representations in this regard will be entertained. The above recommendations are proposed as a onetime measure to resolve some issues of the above nature observed. The recommendations are proposed as a onetime measure and the same in full or in part cannot be claimed as a precedence in future under any circumstance. All Scholars and academic units are instructed to strictly follow the UGC regulations 2009/16 as adopted by the university.**



Deputy Registrar  
(Academic & Exams)

To  
All Heads & Deans

CC:  
Vice Chancellor  
PVC1/PVC2  
Controller of Examinations  
Dean Student Welfare  
SO (Acad)/ Officer i/c (Exams) – For strict follow-up and closure.