

## UNIVERSITY OF HYDERABAD

O/o the Controller of Examinations  
Academic Section

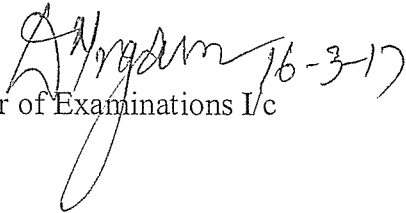
Ref. No.UH/Acad/2017/

Date: 16.03.2017

### C I R C U L A R

Sub: - Issue of Railway Concession orders for summer Vacation – Regarding.

1. The students who wish to avail the Railway Concession during the summer Vacation (05.05.2017 to 16.07.2017) to visit their native places (as per address furnished in Enrolment form) may get the concession orders on submission of requisition in the Prescribed form from 20.03.2017 to 16.07.2017 on all working days between 3.00 P.M. to 5.00 P.M.
2. The prescribed form is available in the Office of the Schools / Departments / Centers / DSW / Academic Section and can also be downloaded from website.<http://acad.uohyd.ac.in>
3. The Railway Concession orders should be collected personally by the concerned Student between 3.00 P.M and 5.00 P.M. two days after the date of submission of the Requisition form.
4. If there is any change in their native place sufficient proof should be produced.
5. The students should show the ID – Cum-semester Registration card while submitting the requisition form. The Concession order is valid for fourteen (14) days From the date of issue for outward journey and for three months for the return Journey.
6. Students who are above 25 years of age in respect GE/OBC and above 27 years of age in respect of SC/ST are not eligible for concession.
7. Those students who have done semester Registration for January – June 2017, Semesters are alone eligible for availing the concession.
8. No alteration of date shall be permitted, once the requisition form is submitted.

  
Controller of Examinations I/c

To  
All the Deans of the Schools/Heads of the Departments & Centres  
DSW/Chief Warden/All Notice Boards of the Hostels.

To

Date:

The Assistant Registrar (Academic)  
University of Hyderabad  
Hyderabad – 500 046

Sir,

Sub: - Request for issue of railway concession orders – reg.

I shall be going to my Native Place \_\_\_\_\_ during summer vacation (05.05.2017 to 16.07.2017). I request you to issue me railway concession from (Station) \_\_\_\_\_ to (Station) \_\_\_\_\_ and back.

Yours faithfully,

SIGNATURE

Address of Native Place  
(In Block Letters Only)

Name in (Block Letters)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

Course: \_\_\_\_\_

Enrolment No: \_\_\_\_\_

Subject: \_\_\_\_\_

Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_

Age: \_\_\_\_\_

Centre/Dept/School: \_\_\_\_\_

Category: SC/ST/GE/OBC

Booking from which  
Railway Station:

On Ward (Station): \_\_\_\_\_

Return (Station): \_\_\_\_\_

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Remarks/Recommendations of the Dean/Head/School/Department

Signature of the Dean of the School/HOD