

Refund of fee

The rules for refund of fee to students on account of withdrawal / cancellation of admission etc. approved by the University in 84th Academic Council meeting (item No.AC:84:2K19:06(F)), for implementation are given below for compliance by all concerned:

Sl. No.	Percentage of Fee to be Refund	Deduction - 1 Processing Fee	Deduction -2 Medical Insurance Fee	Point of time when notice of withdrawal of admission is received in the HEI.
1	100%	Processing Fee of 5%, subject to a maximum of Rs.5,000/-	As per Actuals paid by the students	15 days or more before the formally notified last date of admission.
2	90%			Less than 15 days before the formally notified last date of admission.
3	80%			15 days or less after the formally-notified last date of admission.
4	50%			15 to 30 days, after formally-notified last date of admission.
5	00%			More than 30 days after formally-notified last date of admission.

Besides, the University will follow the guidelines issued by the UGC on refund of fees from time to time.