



No. UH/Exams/Jan-2022/

30-05-2022

Sub: Conduct of Supplementary, Special Supplementary & Improvement Examinations for Students, July 2022-Reg.

Supplementary and Improvement examinations for all students are scheduled to be conducted between **15.07.2022 to 21.07.2022**. The eligibility criteria and details pertaining to the examinations, fee payable and other details are given below:

A. Supplementary Examinations:

The students who have obtained 'F Grade' and those who could not write the end semester exams can appear for the supplementary examinations.

B. Special Supplementary Examinations:

The PG/Integrated PG students, who after completion of prescribed duration of the course are left with backlogs are eligible to appear for special supplementary examinations subject to maximum of two courses where the number of courses in a semester are four and a maximum of three courses where the number of courses in a semester are more than four. Appearance in such examinations shall be allowed only once.

C. Improvement Examinations:

- i. This provision is open to all those students who wish to improve their grades irrespective of the SGPA/CGPA obtained by them. However, the student should clear all the courses of a particular semester in which he/she intends to take improvement examination. Appearing for improvement examinations along with the supplementary examinations pertaining to the same subject or different subjects simultaneously in a particular Semester **shall not be** permitted.
- ii. Students those who wish to improve their grades for the papers written in previous semesters are permitted to improve one course at the end of I semester, 2 courses at the end of II semester, three courses at the end of III semester and four courses at the end of IV semester and so on.
- iii. Students who had already appeared for improvement examination in a particular course in the semester concerned is not eligible to appear for improvement examination again in the same course of the semester concerned. However, the student may appear for improvement exam/s in other course/s in the same semester up to the maximum number of improvement exams as per the clause C (ii) above.

Schedule of Supplementary & Improvement Examinations

<i>Foundation Course</i>	<i>Date : 14.07.2022</i>
<i>All core and Elective Course</i>	<i>Date: 15.07.2022 to 21.07.2022</i>

- iv. Students those who are appearing for supplementary examinations in July 2022 are not eligible to appear for the improvement exams of the same paper during the above schedule.
- v. Students those who had completed the course and wish to improve any of the papers, can apply for the same within a maximum period of six months after completion of the course.

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SUBMISSION OF APPLICATION:

- vi. Students should submit the prescribed application form for supplementary/ Special Supplementary/improvement examination in the e-Gov portal on or before 04 July, 2022.
- vii. The School/Dept./Centre concerned shall verify and forward the applications of only such students who are eligible as per this notification, to the Examinations Section by 09.07.2022 for records through E-governance.
- viii. The concerned Schools/Depts/Centres have to strictly ensure the eligibility of the students while accepting and forwarding the applications for supplementary, and improvement examinations and allow the students to appear for the respective exams,

RESULTS:

The results of supplementary & improvement examinations will be declared on or before 31.07.2022 on E-governance portal.

Students can download the grade sheets and provisional certificates from the e-governance portal on declaration of the results, after completion of the No Dues Certificate process.



**Deputy Registrar
(Academic & Exams)**

To
All Concerned



Copy to:

OSD to VC/ PS to PVC | PS to Registrar/FO/CE | All the Deans of the Schools | All Directors | All Heads of Departments/Centres | Dean Student Welfare | Chief Warden | Deputy Registrar (Reservations) | Assistant Registrar (Fellowships) | Assistant Registrar (Students Services) | AR/Section Officer (Academic) | Automated Admissions Office | All Notice Boards of Schools/Depts./Centres/Hostels.