



हैदराबाद विश्वविद्यालय || UNIVERSITY OF HYDERABAD

परीक्षा नियंत्रक का कार्यालय / Office of the Controller of Examinations

परीक्षा अनुभाग / Examination Section



प्रतिष्ठित तेम्यान
INSTITUTION OF EMINENCE
राष्ट्रीय अंशकाली, वैश्विक मानक
National Needs, Global Standards

No. UH/Exams/Dece-2024/

02-12-2024

Sub: Conduct of Supplementary & Improvement exams during January 2025 - Reg.

Supplementary and Improvement examinations for students of **I, III V, VII, IX, and XI Semesters** are scheduled to be conducted between **15.01.2025 to 18.01.2025**. The eligibility criteria and details pertaining to the examinations, fee payable and other details are given below:

A. Supplementary Examinations: (Fee: Rs.50/-) per course ✓

The students who have obtained '**F Grade**' in the end-semester exams held during **January 2025** and those who could not write the end semester exams despite possessing required percentage of attendance, for whatsoever reason/s, can appear for the supplementary examinations.

B. Special Supplementary Examinations: (Fee: Rs.125/-) ✓

The PG/Integrated PG students, who after completion of prescribed duration of the course are left with backlogs are eligible to appear for special supplementary examinations subject to maximum of two courses where the number of courses in a semester are four and a maximum of three courses where the number of courses in a semester are more than four. Appearance in such examinations shall be allowed only once. The students who fail to clear the backlogs shall take re-admission.

C. Improvement Examinations: (Fee: Rs.75/-) ✓

- This provision is open to all those students who wish to improve their grades irrespective of the SGPA/CGPA obtained by them. The condition is that the student shall have cleared all the courses of a particular semester concerned in which he/she intends to take improvement examination. Appearing for improvement examinations along with the supplementary examinations pertaining to the same subject or different subjects simultaneously in a particular Semester **is not allowed**.
- Students those who wish to improve their grades for the papers written in previous semesters are permitted to improve one course at the end of I semester, 2 courses at the end of II semester, three courses at the end of III semester and four courses at the end of IV semester and so on.
- Students who had already appeared for improvement examination in a particular course in the semester concerned is not eligible to appear for improvement examination again in the same course of the semester concerned. However, the student may appear for improvement exam/s in other course/s in the same semester up to the maximum number of improvement exams as per the clause C (ii) above.

Schedule of Supplementary & Improvement Examinations

Foundation Course	Date : 15.01.2025
All core and Elective Course	Date: 16.01.2025 to 18.01.2025

- Students those who are appearing for supplementary examinations in January 2025 are not eligible to appear for the improvement exams of the same paper during the above schedule.

Contd...2...

- v. Students those who had completed the course and wish to improve any of the papers, can apply for the same within a maximum period of six months after completion of the course.

SUBMISSION OF APPLICATION:

- vi. Students should submit the prescribed application form for supplementary/ Special Supplementary/improvement examination in the E-governance portal/ Samarth portal on or before 13 January, 2025.
- vii. The School/Dept./Centre concerned shall verify and forward the applications of only such students who are eligible as per this notification, to the Examinations Section by 10.01.2025 for records through E-governance portal/Samarth portal.
- viii. The concerned Schools/Depts/Centres have to strictly ensure the eligibility of the students while accepting and forwarding the applications for supplementary, and improvement examinations and allow the students to appear for the respective exams,

RESULTS:

The results of supplementary, special supplementary & improvement examinations will be declared from 24.01.2025 onwards on E-governance portal/ Samarth portal.

Students can download the grade sheets from the e-governance/Samarth portal subsequent to declaration of the results.


Controller of Examinations