



UNIVERSITY OF HYDERABAD  
Gachibowli, Central University (P.O.), Hyderabad-500046  
O/o the Controller of Exams,  
Examination Section  
Telephone: 91-04023132120  
E-mail: arexams@uohyd.ac.in

No.UH/Exams/PHD/2022

Date: 13.10.2022

**OFFICE NOTE**

Sub: Ph.D. Coursework Exemption Certificate.

Ref: 1. Office Note No. UHDRAE/2020, dt. 16.06.2020

2. Deliberations in the 90<sup>th</sup> Academic Council dt. 15.07.2022

xxx

In continuation to the Office Note dated 16.06.2020 and further discussion held in this regard in the 90<sup>th</sup> Academic Council, the Heads of all the Academic Units are requested to kindly let the CE's office know if there are any Ph.D. Scholars those who have completed the coursework in M.Phil. (UoH /Other Institutes) and have not sought coursework exemption.

As per the procedure laid down while adopting UGC Regulations 2016, the Supervisor & the DRC/RAC has to assess the coursework if any done by the scholar earlier during their M.Phil. Program and may recommend for exemption, if found eligible. Relevant excerpt from the UGC Regulations 2016 as adopted by UoH is as below.

*Clause 5- Coursework: The Ph.D. course work may be exempted, if a student is admitted after completion of M.Phil. in the same subject/area (with 12-14 credits including the course on Research Methodology) on recommendation by Research Advisory Committee (RAC) of the School/Dept./Centre subject to fulfilling the other requirements. **The request of exemption should be made in the 1st semester of his/her admission only. An order shall be issued in this regard from office of Controller of Examinations.***

Any requests pending in this regard in the Academic Units may please be send on priority to CE's office **on or before 10<sup>th</sup> November, 2022** so as to enable this office to take appropriate action. This may be treated as final attempt to regularize all such issues pending at the academic unit level. Going forward, Supervisors of PhD Scholars and heads of the academic Units are requested to ensure that the any coursework exception is duly certified by the DRC/RAC members and forwarded to the CE's office for formal exception order in the **First Semester** itself in accordance with the regulations. This is a one-time measure and no request in this regard for the Scholars on rolls will be accepted after **10<sup>th</sup> November, 2022.**

**Deputy Registrar**  
**(Academic & Examination)**

To,  
The Deans/Heads of all the Academic Units  
All PhD Supervisors  
All PhD Scholars

Copy To:  
Vice Chancellor  
PVC-1  
Controller of Examinations  
Dean Student Welfare  
Section Officer (Acad/Exams) - For strict follow-up and closure