UNIVERSITY OF HYDERABAD

O/o the Controller of Exams
Examination Section
Dated: 15-03-2017

NOTIFICATION

Sub: Conduct of Supplementary, Special Supplementary & Improvement Examinations, July, 2017 – Reg.

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The Supplementary, Special Supplementary and Improvement examinations are scheduled to be conducted between 10-07-2017 and 15-07-2017. The categories of students eligible to take these examinations, fee payable and other details are given below:

A. SUPPLEMENTARY EXAMINATIONS:

The Students who obtained less than “D Grade” in any of the courses and/ or who abstained from the Semester examinations held in April 2017 are eligible to appear for the Supplementary examinations. Students with shortage of attendance are not eligible to appear for Supplementary examinations.

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<th>Courses</th>
<th>Fee</th>
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<td>1. PG Diplomas /PG/Integrated Programmes</td>
<td>Rs. 55/- per course, subject to a maximum of Rs. 150/- per Semester. (including cost of grade sheet)</td>
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<td>2. M.Phil/ M.Tech/ Ph.D.</td>
<td>Rs. 55/- per course, subject to a maximum of Rs. 220/- per Semester. (including cost of grade sheet)</td>
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B. SPECIAL SUPPLEMENTARY EXAMINATIONS:

i) The PG/Integrated PG students, who after completion of the prescribed duration of the course are left with backlogs are eligible to appear for special supplementary examinations subject to a maximum of two courses where the number of courses in a semester are four and a maximum of three courses where the number of courses in a semester are more than four. Appearance in such examinations shall be allowed only once.

ii) Students with shortage of attendance are not eligible to appear for Special Supplementary examinations.

iii) The Students of M.Phil, M.Tech & P.G. Diploma courses are not eligible for Special Supplementary Examinations.

Fee Payable Rs. 125/- per course (including cost of grade sheet)

Contd...2
C. IMPROVEMENT EXAMINATIONS:

1. This facility is open to all those students who want to improve their grades irrespective of the SGPA/CGPA obtained by them. However, the student should clear all the courses of a particular semester in which he/she intends to take improvement examination. Appearing for Improvement Examinations along with the Supplementary Examinations pertaining to the same subject or different subjects simultaneously in a particular Semester shall not be permissible.

2. Those who could not avail the improvement facility in earlier semesters are permitted to improve two courses at the end of second semester and three courses at the end of third semester and so on.

3. The student who had already appeared for Improvement examination in a particular course in the semester concerned is not eligible to appear for Improvement examination again in the same course of the Semester concerned. However, the student may appear for Improvement exam/s in other course/s in the same Semester upto the maximum number of Improvement exams as per the clause C (2) above.

4. Those who had completed the course without availing the improvement facility/partially availed the improvement facility can avail within a maximum period of six months after completion of the course.

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<th>Fee Payable :</th>
<th>Rs. 75/- per course</th>
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D. The students concerned should submit the prescribed application form along with the examination fee challan (available with the Schools/Departments/Centres) to their respective Schools/Departments/Centres on or before 04 July, 2017. No Late applications will be entertained under any circumstances. The School/Dept./Centre concerned shall verify and forward the applications of only such students who are eligible as per this notification, to the Examinations Section on the next day morning.

E. The results of Supplementary, Special Supplementary & Improvement examinations may be sent (*separately for each batch in the prescribed proforma) by the Schools/Depts./Centres to the C.E.'s Office on or before 25-7-2017.

Encl: Application Form.

To

All the Deans of the Schools.
All the Heads of the Departments/Centres.
All the Directors/Coordinators of Centres.

Controller of Exams
UNIVERSITY OF HYDERABAD
Application for Supplementary/Special Supplementary/Improvement Exam

Month & Year of Exam to be held
(to be filled by the student)

1. Name of the Student (CAPITAL Letters only)
2. Roll No.
3. Course (M.A., M.Sc. etc.)
4. Subject (Telugu, Physics etc.)
5. Dept./Centre/School
6. Semester No. in which the student is studying now.

7. Particulars of the Course/Paper for which the student wishes to appear in the Supplementary / Special Supplementary/Improvement Examinations:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Course Code (As appeared in the Semester Result Notification issued by the Controller of Exams Office)</th>
<th>Title of the Subject (mention clearly and completely)</th>
<th>Semester No.</th>
<th>Nature of Exam. (Suppl. or Special Sup. or Improvement)</th>
<th>Month &amp; Year of Exam for which the student originally appeared earlier</th>
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I wish to appear at the ensuing Examination/s in the course/s mentioned above. I have paid the Examination Fee vide Bank Challan for Rs.________ dated ________ enclosed.

I have carefully read and followed the evaluation rules and I shall abide by these rules.

Signature of the Student:

DATE: ___________ Name (Capital Letters): __________________________

向前寄到考试委员会，印度海得拉巴大学，海得拉巴。我证明该学生已满足补考/特殊补考/改进考试的条件。他/她没有超过可用的尝试次数。他/她可能被允许参加考试。

Date: __________________________ Signature of the Dean/Head/Director/Coordinator
Office Seal: __________________________